



# सहकारी प्रबंध संस्थान, इम्फाल



**INSTITUTE OF COOPERATIVE MANAGEMENT, IMPHAL**  
(An Institution of National Council for Cooperative Training, New Delhi, an Autonomous  
Society Promoted by Ministry of Cooperation, Government of India)

**Near RCS Office, Lamphelpat, Cooperative Complex, Imphal-795004**

**Tel: 0385- 2414526**

**E-mail : [icmimphal@gmail.com](mailto:icmimphal@gmail.com)**

**Web : [www.icmimphal.org](http://www.icmimphal.org)**

ICM Imphal is established on 23<sup>rd</sup> February in the year 1988 and one of the nineteen such institutes across all over India under the aegis of National Council for Cooperative Training (NCCT) New Delhi an autonomous Society promoted by Ministry of Cooperation, Govt. of India. It plays an important role for imparting training, skill up-gradation and management education programme for the overall development of agriculture and cooperative and its allied sectors in the State of Manipur and Nagaland.

The Institute organizes local level seminar, workshop, training and academic programmes on various areas on cooperative management, agriculture and agri-business. Besides conducting management development training programmes in various functional areas of management, the Institute has three long duration programmes viz. (a) Higher Diploma in Cooperative Management (HDCM) programme for in-service officers working in cooperatives with trainees participation from other Organizations/Institutions and (b) Post Graduate Diploma in Computer Application (PGDCA) and (c) Bachelor of Business Administration (BBA) under Manipur University in particular and Cooperative Management in general.

HDCM programme is three decades old that caters to the training needs of in-service officers of middle level personnel of Cooperative Departments, Cooperative Institutions and other allied departments of Manipur & Nagaland.

The Institute also undertakes training under Scheme for Comprehensive Support Plan for Manipur State Cooperative Bank Ltd., under Cooperative Development Fund (CDF) of NABARD and SOFCOB training programs sponsored by NABARD to improve the performance of Cooperative Institutions in terms of credit delivery and widening the scope of service being provided by PACS for ensuring their viability.

## INSTITUTE OF COOPERATIVE MANAGEMENT, IMPHAL

### Conditions for applying for the post of Lecturer on Contract

|   |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|---|--------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Name of the Post                                 | Lecturer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 2 | Status                                           | On Contract Basis                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 3 | Specialization                                   | <b>General Management, Entrepreneurship &amp; Project Management</b>                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 4 | Number of post(s)                                | <b>3 (Three)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 5 | Age limit                                        | Not to exceed 40 years as on 31/12/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 6 | Educational and Other Qualification / Experience | <b><u>Eligibility</u></b><br>i) Master's Degree with minimum 55% marks in Economics/Agriculture/ Commerce/Business Administration/ Cooperation.<br>ii) NET or an accredited test (State Level Eligibility Test SLET/SET qualified (compulsory).<br>iii) 1 years teaching experience in any reputed Institution.<br>iv) In case of Ph.D. holders NET/SLET/SET qualification is exempted.<br><b><u>Desirable</u></b><br>(i) Ph.D. in the concerned/relevant discipline and<br>(ii) Skill based training certificate. |
| 7 | Emoluments                                       | Consolidated remuneration range from Rs.40,000/- to Rs.90,000/- PM.                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 8 | Selection/Appointment procedure                  | Selection/Appointment will be made on the basis of personal interview /presentation conducted before a Selection Committee.                                                                                                                                                                                                                                                                                                                                                                                        |

#### **General Conditions for engagement of Lecturer will be as under :**

1. Selection will be made on the basis of qualifications, experience & performance in the interview/presentation.
2. Candidate will be initially appointed for a period of 3 years. However, their performance will be assessed on yearly basis. If their performance is satisfactory they will be continued for the agreed tenure. The tenure of contract may be extended for further period of two years on satisfactory performance. No further extension of tenure beyond five years is permissible.
3. Remuneration of such contractual appointment would be on consolidated basis p.m. as per revised guidelines issued by NCCT dated 12/7/2024.
4. Person so appointed on contract will not be eligible for any allowance(s) or terminal benefits except consolidated monthly remuneration for the service rendered on contract basis. He will not claim any terminal benefits on termination of his contractual appointment . However, in case he is engaged for outstation prog./official tour, TA/DA will be provided as per rules prevalent in NCCT.
5. The offer of appointment to the selected candidates will be subject to verification of certificates/testimonials at the time of joining and on completion of other formalities.
6. Selected persons will be required to give an undertaking that he/she will not make any claim for regularization of his/her contract services at ICM, Imphal. Neither he/she will have any other claim of regular service.

7. The person appointed on contract basis will be eligible for 15 days leave in a calendar year and this cannot be carry forwarded in the next calendar year. Any other leave for any purpose beyond eligible limit will be treated as leave without pay.
8. The person so appointed on contract shall not take up any other outside assignment of any nature during the period of engagement at ICM, Imphal.
9. If any declaration given or information furnished by the candidate found to be false or if the candidate is found to have willfully suppressed any material information, he/she will be liable for termination in addition to any legal action as ICM/NCCT may deem fit.
10. The Director, ICM Imphal reserves the right to accept or reject the applications without assigning any reason.
11. In case the performance of the person so appointed is found unsatisfactory, his/ her services will be terminated by giving one month's notice without giving any reason thereof or pay in lieu thereof. Such person may also leave the contractual appointment after giving one month's notice or pay in lieu thereof if so desires.
12. Selected person will have to attend office at ICM, Imphal from 9.00 am to 5.30 pm on all working days in a week. He/She will have to attend office on holidays or beyond office hours in case of exigency of work.
13. The nature of work includes handling of classes in Short Term training Programmes (STPs), Higher Diploma in Cooperative Management (HDCM) and Bachelor of Business Administration (BBA). The lecturer on contract must be ready to undertake training programmes either within the campus or outside as assigned by the Director. In addition, the lecturer should take up or assist the Consultancy/Project/Research Activities of the Institute.
14. Interested candidates may download the application form from the website and forward the duly filled in application to the Director, Institute of Cooperative Management, Imphal - 795004 by Post / submit directly **on or before 08<sup>th</sup> Oct., 2025.**
15. The following Documents (Self attested copies) are to be enclosed along with the application.
  - i) Aadhar Card
  - ii) Date of Birth Certificate
  - iii) Certificates of educational & NET/ SLET/ SET or Ph.D. qualifications.
  - iv) Service & Experience Certificate
  - v) Two passport size photographs (one affixed in the application and the other to be enclosed along with application.

The above documents shall also be produced in original for the purpose of verification at the time of Interview/Joining.

**DIRECTOR  
ICM Imphal**

**Paste a  
recent  
passport size  
photograph**

|                                                                                                                                                                                                                                                                                                                |                                                            |                           |               |                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|---------------------------|---------------|-------------------------------|
| Name (in block letters)                                                                                                                                                                                                                                                                                        |                                                            | <b>Mr/Mrs./Ms.</b>        |               |                               |
| Father's / Husband Name                                                                                                                                                                                                                                                                                        |                                                            |                           |               |                               |
| Date of Birth and Age:                                                                                                                                                                                                                                                                                         |                                                            | <b>Days</b>               | <b>Months</b> | <b>Years</b>                  |
|                                                                                                                                                                                                                                                                                                                |                                                            |                           |               |                               |
| Nationality                                                                                                                                                                                                                                                                                                    |                                                            |                           |               |                               |
| Aadhaar Number                                                                                                                                                                                                                                                                                                 |                                                            |                           |               |                               |
| Mailing address for communication                                                                                                                                                                                                                                                                              |                                                            |                           |               |                               |
|                                                                                                                                                                                                                                                                                                                |                                                            | <b>Pin code</b>           |               | <b>District/ State</b>        |
| Permanent Address                                                                                                                                                                                                                                                                                              |                                                            |                           |               |                               |
|                                                                                                                                                                                                                                                                                                                |                                                            |                           |               |                               |
|                                                                                                                                                                                                                                                                                                                |                                                            | Pin code                  |               | State                         |
| Mobile No.                                                                                                                                                                                                                                                                                                     |                                                            | Personal e-Mail           |               |                               |
| <b>Educational Qualifications:</b>                                                                                                                                                                                                                                                                             |                                                            |                           |               |                               |
| <b>Sl.No.</b>                                                                                                                                                                                                                                                                                                  | <b>Qualification (Starting from Matriculation onwards)</b> | <b>Board / University</b> | <b>Year</b>   | <b>Divn. &amp; % of Marks</b> |
|                                                                                                                                                                                                                                                                                                                |                                                            |                           |               |                               |
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|                                                                                                                                                                                                                                                                                                                |                                                            |                           |               |                               |
| <b>Experience if any :</b>                                                                                                                                                                                                                                                                                     |                                                            |                           |               |                               |
| <b>Post Held</b>                                                                                                                                                                                                                                                                                               | <b>Institutions</b>                                        | <b>Period</b>             |               |                               |
|                                                                                                                                                                                                                                                                                                                |                                                            | <b>From</b>               | <b>To</b>     |                               |
|                                                                                                                                                                                                                                                                                                                |                                                            |                           |               |                               |
|                                                                                                                                                                                                                                                                                                                |                                                            |                           |               |                               |
|                                                                                                                                                                                                                                                                                                                |                                                            |                           |               |                               |
| <p>I hereby declare that the above information is true &amp; correct to the best of my knowledge. If any information submitted is/are found to be wrong my candidature is liable to be cancelled.</p> <p><b>Place:</b></p> <p><b>Date:</b></p> <p style="text-align: right;"><b>Signature of candidate</b></p> |                                                            |                           |               |                               |